



National Homeland Security Conference 2025 Cancellation Policy



The deadline for National Homeland Security Conference attendees to cancel their registration and receive a refund is Friday, May 30, 2025, at 5:00 PM ET. A cancellation fee of \$100 will apply.

Cancellation Policy Instructions:

- All cancellations must be submitted in writing. Written cancellations can be emailed to registration@nationalhomelandsecurity.org or mailed to NHSA Headquarters at 201 Park Washington Court, Falls Church, VA 22046. Please note that verbal cancellations will not be accepted. Upon receiving your cancellation, NHSA will send a confirmation of receipt to the email address on your registration record.
- Attendees may change their registration, including substitutions, until Friday, May 30, 2025, at 5:00 PM ET. To make a substitution, please provide the name and complete contact information of the person attending in your place.
- If you need to cancel, please ensure you do so in writing before the deadline of Friday, May 30, 2025. NHSA will refund your fees, minus the \$100 cancellation fee, to cover costs incurred based on your expected attendance. We regret that we cannot issue any refunds after 5:00 PM ET on Friday, May 30, 2025, as we must finalize commitments for facilities, materials, and meals.
- If we do not receive your cancellation by May 30, we will assume you intend to participate based on your registration and incur costs on your behalf. Therefore, if you fail to cancel and do not receive a cancellation confirmation from NHSA headquarters by May 30, 2025, you will be responsible for the registration fees, even if you do not attend the conference.